



MINNESOTA PRAIRIE COUNTY ALLIANCE

COMMUNITY SERVICES OF DODGE, STEELE & WASECA COUNTIES

Adopted Minutes of the JPB Finance Committee Meeting

February 19, 2019, 2:00 pm

Steele County Administration Building, 630 Florence Avenue, Owatonna

Room 40

I. The Minnesota Prairie County Alliance joint powers board Finance Committee met on February 19, 2019, in the Room 40 at the Steele County Administration Building, 630 Florence Avenue. Commissioner James Brady called the meeting to order at 2:03 pm. Call to order

II. Introductions were made. Roll call and introductions

Members present: Jane Hardwick MNPrairie Executive Director
James Brady Steele County Commissioner, Chair
Lisa Kramer Dodge County Finance Director
Cathy Piepho Steele County Treasurer
Brian Harguth Waseca County Commissioner
Tammy Spooner Waseca County Auditor Treasurer

Members absent: Kevin Venenga MNPrairie Finance Manager

Also present: Kristin Ferris MNPrairie Executive Assistant
Cathy Skogen MNPrairie Income & Health Care Assistance Manager
Rod Peterson Commissioner, Dodge County
(arrived at 3:07 pm)

III. Motion by Jane Hardwick, MNPrairie Executive Director, seconded by Lisa Kramer, Dodge County Finance Director, to accept the agenda as presented. *Motion adopted unanimously.* Agenda and motion

IV. Motion by Jane Hardwick, seconded by Commissioner Brian Harguth, to accept the minutes as presented for the December 18, 2018 meeting of the Minnesota Prairie County Alliance joint powers board finance committee. *Motion adopted unanimously.* Minutes and motion

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- V. Jane Hardwick, presented the committee with the draft 2019 finance schedule noting that this schedule follows what the committee has deemed appropriate in the previous years. 2019 finance committee schedule
- Motion by Commissioner Harguth, seconded by Tammy Spooner, Waseca County Auditor Treasurer, to adopt the 2019 finance committee schedule. *Motion adopted unanimously.* Motion
- VI. Jane Hardwick presented the committee with the preliminary 2018 budget report noting that in 2018, MNPrairie expended \$24.3 million (or 101 percent of budget) with revenues of \$23.9 million (or 98 percent of budget). As a result, actual spending exceeded revenues by a total of about \$385,000, or approximately \$684,000 (nearly 3 percent of the budget) more than planned. 2018 budget report
- Ms. Hardwick noted that administrative expenses were 3 percent below budget and that the largest drivers of human services expenditures exceeding revenue were out-of-home placements for children, commitments and services for people living with a mental illness or substance addiction, or clients requiring restoration to competency to stand trial.
- Ms. Hardwick also shared that counties across the state are experiencing significant increases in costs in the same areas. MNPrairie’s budget for 2019 was increased to partially address the increased need for services; and MNPrairie instituted a protocol related to substance use treatment to maximize state and federally funded medical assistance reducing local property tax expenses for treatment by \$100,000 in 2018.
- A discussion resulted regarding payment rates with funeral homes for county burials and medical assistance passthroughs.
- VII. Jane Hardwick presented the committee with a tentative timeline of key dates in planning for the 2020 budget process. 2020 budget timelines
- VIII. Jane Hardwick presented the committee with an update on MNPrairie’s investment account with the MAGIC Fund, showing year-to-date earnings of \$9,764 as of January 31, 2019. Investment update
- IX. Commissioner Brady reported the next finance committee meeting will be held on May 19, 2019 from 2:00 pm to 3:00 pm in Room 40 of the Steele County Administration Building. Next meeting
- X. Motion by Commissioner Harguth, seconded by Ms. Spooner to adjourn the at 2:21 pm. *Motion adopted unanimously.* Motion and adjournment

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X

Jane Hardwick
MNPrairie Joint Powers Board Clerk